**Team Contract Template**

Course: CMPSC 431W

Team Members: Jiongyi Li and Yanjun Chen

Team Leader: Jiongyi Li

These are the terms of group conduct and cooperation that we agree on as a team.

**Group Members’ Behavioral Expectations**

*What do you need from each other to work effectively as a team? Examples: “communicating in a timely manner with each other”, “being punctual”, “meeting deadlines”, etc. Each member needs to include at least one behavioral expectation.*

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| **Name** | **Behavioral Expectation** | **Example** |
| Yanjun Chen | Punctuality | All team members show up to meetings and class on time and with work done as per agreement |
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**Skill Strength Identification**

*Each member must choose at least one skill that you feel is your strength. Be very specific in what activity you will apply this skill to the assignment.*

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| **Name** | **Skill Strength** | **Specify Activity** |
| Yanjun Chen | Organization | Outline responsibilities, missing tasks and report preparation |
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**Skill Strength Identification**

*Each member must choose at least one skill that you feel is your strength. Be very specific in what activity you will apply this skill to the assignment.*

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| **Name** | **Skill Development** | **Specify Activity** |
| Example: John Doe | Time Management | Sometimes I procrastinate. I would like to challenge myself to be on time more and may need support of the group in this area. |
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**Participation**: We agree to....

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**Communication**: We agree to...

**Meetings**: We agree to....

**Conduct**: We agree to...

**Conflict**: We agree to...

**Deadlines**: We agree to...

**Progress and Assessment**

*Please fill out according to the assignment requirements. Be as specific as possible so that everyone is clear what is being completed and by when. Include Critical Review Dates*

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| **Project Tasks / Requirements** | **Who Is Completing This Activity / Task** | **Date to be Completed** |
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**CONTRACT AGREEMENT**

This is an official contract. Once you have signed it you are accountable.

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| Team Member’s Name | Team Member’s Signature |
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